



Football South Coast Board Meeting

Minutes

Date: 17 June 2013

Time 5.00pm

Venue: Boardroom – Fraternity Club Corporate Centre

Attendees: FSC Board Attendees:

Mr. Eddy De Gabriele (Independent Director/Chair)
Mrs. Nicki Bowman (Independent Director/Deputy Chair)
Mrs. Ann-Marie Balliana (Independent Director)
Mr. Milco Stojanoski (Independent Director)
Ms. Danielle Foster (Junior Football Council)
Ms. Jody Cornford (Women's Football Council)
Mrs. Rosemary Digger (Futsal Football Council)

By invitation: Mr. Tomas Royall (Illawarra Football Referee Association)

Apologies:

Mr. Claude Cuda (Men's Football Council)
Mr. Bob Hennessy (Independent Director)

Meeting Opening

1. Welcome and Apologies

FSC Chair Eddy De Gabriele welcomed everybody to the meeting. FSC Director Claude Cuda is unable to attend due to work commitments.

2. Disclosures of Conflicts of Interests

- a) FSC Chair Eddy De Gabriele reminded all Directors present of their duty to disclose any Conflicts of Interests pertaining to the listed Agenda Items and that if any matter was raised that triggered a Conflict of Interest that the affected Directors make their declaration and appropriate action will be undertaken to either exclude or not accept any voting status on the matter.
- b) No Conflict of Interest was declared – other than the ongoing stated and previously declared Conflict of Interest by Directors as representatives of their various Football Councils and/or their life membership's etc. of their respective Clubs.
- c) FSC Chair Eddy De Gabriele declared that he is a Director at the Fraternity Club and is also the Chairman of the RDA.

Referees

3. IFRA Report – Tomas Royall

- a) Tomas Royall stated that it was very pleasing to see forty-six (46) new members turned up to sit the midseason entrance exam.
- b) Tomas Royall stated that the Executive Members of the IFRA have forwarded questions in relation to Unification.
- c) FSC Chair Eddy De Gabriele stated that all questions have been answered and responded to by the FSC Board.
- d) FSC Chair Eddy De Gabriele stated that a lot of the questions asked by the IFRA are on the FSC Website.
- e) FSC Board stated that the IFRA are required to be unified by 5pm Thursday 31 October 2013.
- f) FSC Deputy Chair Nikki Bowman offered assistance to Tomas Royall with any matters or questions on the legal Side of the Unification.

- g) FSC Independent Director/CEO Ann-Marie Balliana stated that there were processing issues in relation to May Referee Payments and apologised for any inconvenience for the IFRA Members in concern.

4. Minutes of previous meeting(s)

- a) FSC Chair Eddy De Gabriele asked that the minutes be passed over at the next meeting scheduled Monday 15 July 2013 as some formatting changes required.

5. Business arising from previous minutes

- a) FSC Director Rosemary Digger and FSC Director Danielle Foster attended a conference to discuss the needs of disabled people. Contact details to be provided to Ann-Marie Balliana.

Matters for discussion and/or proposals and submissions

Notes:

* Paper attached

^ Matter for decision

Organisational Review

6. Proposed resourcing of FSC (AMB) * ^

- a) FSC Independent Director/CEO Ann-Marie Balliana outlined a review of systems and processes were currently in process and a training session with Sporting Pulse would assist with this.

New Revenue Streams

7. Summer Football Update (AMB)

- a) FSC Independent Director/CEO Ann-Marie Balliana has an Intern assisting with the design of the webpage content for Football South Coast, procedures, marketing, rules and regulations.

8. Futsal Strategy – School Holiday Clinics and Schools Competition (AMB)

- a) FSC Independent Director/CEO Ann-Marie Balliana confirmed that the Schools Competition has been booked.

- b) FSC Independent Director/CEO Ann-Marie Balliana stated that the Futsal Mastery School Holiday Clinic is getting a lot of interest, updated numbers to be provided at the next meeting.
- c) FSC Independent Director/CEO Ann-Marie Balliana confirmed that all registrations for Academies, Clinics and Futsal will be processed on line.

9. Special Needs Update * ^ (AMB)

- a) FSC Independent Director/CEO Ann-Marie Balliana stated that discussions are still in process with potential sponsors.
- b) FSC Independent Director/CEO Ann-Marie Balliana had discussions with the Illawarra Disability Trust in relation to a Gala Day.

10. Beach Football (AMB)

- a) FSC Independent Director/CEO Ann-Marie Balliana received a proposal for a sponsorship for Beach Football.
- b) No work to be performed by FSC in relation to this competition other than perhaps assisting with promoting.

Sponsorship / Grant Update

11. Sponsorship Update (AMB)

- a) FSC Independent Director/CEO Ann-Marie Balliana stated that documents have been sent out to potential sponsors, presently waiting for a response.
- b) FSC Independent Director/CEO Ann-Marie Balliana confirmed that Illawarra Credit Union could be attending the junior meeting being held to discuss the profit sharing concept.

Development

12. FSC Player and Club Review – Player Numbers ^ * (AMB)

- a) FSC Board reviewed the charts of player numbers from past season to current season.

13. Sports Luncheon Update (AMB)

- a) FSC Independent Director/CEO Ann-Marie Balliana confirmed the guest list for the first Sports Luncheon and stated that a meeting is being held with Matt Russell to discuss run sheet.

14. WSW Update (AMB)

- a) Interested in talking about coaching pathways etc. will arrange a meeting with WSW.
- b) Received email from Sydney FC who would like to build a strong relationship with FSC.

Communication

15. FSC Website Upgrade (AMB)

- a) FSC Independent Director/CEO Ann-Marie Balliana has a meeting scheduled on Wednesday with Sporting Pulse to discussion the proposal and recommendation for the Football South Coast website.

Governance

16. Finance Report * (AMB)

- a) FSC Independent Director/CEO Ann-Marie Balliana submitted the financial reports. Included in the reports are the FSC Profit & Loss, FSC Cost Centre, the Council's Profit & Loss statements and the Academy Profit & Loss.
- b) FSC Board would like an explanation on the outstanding monies from a Club. Ann-Marie stated that she would check with Helen McCann FSC Bookkeeper.

Motion: Move that the Financials be passed

Moved: FSC Deputy Chair Nicki Bowman

Seconded: FSC Director Danielle Foster, all in favour & agreed.

17. Disciplinary & Dispute Regulations Update (AMB)

- a) FSC Independent Director/CEO Ann-Marie Balliana stated that there was no update.

18. Referees Issue Update (AMB)

- a) FSC Independent Director/CEO Ann-Marie Balliana and FSC Independent Director Milco Stojanoski met with the Referee's. IFRA executive members stated that the District League Youth Grades mainly AR's are not being filled at this stage. It was stated that the IFRA have received forty-six (46) new registered referees.

19. IT Server Update (AMB and MS)

- a) FSC Independent Director Milco Stojanoski stated that he has investigated options around updating IT infrastructure in the office however, a major problem is the space required to build a server. Milco stated he is happy to further explore other options including cloud solutions.

20. Donation Request ^ * (AMB, CC)

- a) FSC Independent Director/CEO Ann-Marie Balliana will respond to the Donation request on behalf of the FSC Board.

Infrastructure

21. Restart NSW Illawarra Infrastructure Submission on HOF (ED and AMB)

- a) FSC Independent Director/CEO Ann-Marie Balliana and FSC Independent Director Bob Hennessey met with Gareth Ward in relation to the EOI for funding after a briefing on the Infrastructure Fund. Gareth Ward advised he was aware of the issues with football infrastructure and welcomed an FSC submission.
- b) FSC Independent Director/CEO Ann-Marie Balliana has commenced work on the paper for the NSW Illawarra Infrastructure Submission on HOF. Eddy advised he will remove himself from the EOI submission to address conflicts of interest. In that context, FSC Board has agreed that Bob Hennessey and Milco Stojanoski will assist with the EOI.

22. Local ground issues and survey * (AMB)

- a) FSC Independent Director/CEO Ann-Marie Balliana is in the process of completing a survey to forward to all the Clubs.

Action: FSC Independent Director/CEO to complete and send Survey to all Clubs

CEO Report and Chairman's Report

(Only in the event of items not already discussed)

23. Matilda Coach Visit, Young Socceroo's, Sydney FC Visit (AMB)

- a) FSC Independent Director/CEO Ann-Marie Balliana stated that the feedback from all involved in the following events; Matilda Coach Visit, Young Socceroo's and Sydney FC Visit was very positive.
- b) FSC Deputy Chair Nicki Bowman stated that John Boulton is leaving FFA. On behalf of FSC Nicki would like to send a thank you and wishing well letter for the future.

Action: FSC Deputy Chair Nicki Bowman to prepare and send letter to John Boulton on behalf of the FSC Board

Football Councils Update

24. Futsal Football Council* – (RD)

- a) FSC Director Rosemary Digger updated the FSC Board on the Taipans.

25. Juniors Football Council* – (DF)

- a) FSC Director Danielle Foster stated that majority of the Junior Clubs are feeding the home game scored via Sporting Pulse. FSC should look at the benefit of providing all the Clubs with an IPAD to which will enable the easy process of preparing team sheets and eliminating ID cards.
- b) FSC Director Danielle Foster informed all FSC Board that the Finals for the Cup/Plate are scheduled for the weekend of 29/30 June at Ocean Park Woonona.
- c) FSC Director Danielle Foster will bring up the details of the MPIO Course at the Junior Meeting on Wednesday and request the details of each MPIO for each club and then arrange a course to be run from the FSC office.

26. Men's Football Council – (CC)

- a) FSC Independent Director Milco Stojanoski stated that due to the weather there are a number of games still required to play which means games are either being caught up mid-week or double header on the weekend.
- b) FSC Independent Director Milco Stojanoski stated that Terry Reserve is now unplayable. Milco to await confirmation on how long the ground will be out for.

27. Women's Football Council – (JC)

- a) FSC Director Jody Cornford stated that due to the weather there are a number of games that are required to be played. Jody stated that they are trying to run night games mid-week.

Risk Management

28. Injury & Incident Management Reporting – internal & external policy* ^ (AMB)

- a) FSC Independent Director/CEO Ann-Marie Balliana has completed the Injury and Incident Management policy/forms. Ann-Marie would like to send the policy/forms to all Clubs for future use.

29. MPIO Representation (DF)

Refer junior report

30. Life members – access to minutes (AMB)

- a) FSC Independent Director/CEO Ann-Marie Balliana confirmed that Life Members have access to FSC Board minutes via FSC Website.

31. Master Policy and Document Register – * (AMB)

- a) FSC Independent Director/CEO Ann-Marie Balliana declared that the Paper has been circulated.

3. Matters for Noting (Discussed only if requested)

Major Correspondence

FNSW: 14 April 2013; Competitions Review – Women’s Football

FNSW: 31st May 2013: State Dinner

Meeting Closed: 8.45pm

Next Meeting: Board Meeting Monday 15 July 2013