

	<b>Referees Withdrawal from Appointments Policy</b>
<b>Policy No:</b> FSCREF-002	<b>Revision No:</b> 2
	<b>Date:</b> February 2020

It is the **responsibility of the referee** to update and maintain both their availability and unavailability in the appointments system (Match Ref). Any unavailability needs to be submitted into Match Ref by no later than COB (5pm) on the Thursday prior to the appointments process for a forthcoming period being commenced.

Appointments are made based on expressions of availability and referees are expected to fulfil appointments made in accordance with the availability they have listed.

### **Withdrawal Process**

Any referee who needs to withdraw from an appointment:

- 3 (or more) days prior to the appointed match - must email the Referees Coordination Council at [referees@footballsouthcoast.com](mailto:referees@footballsouthcoast.com)
- Less than 3 days prior to the appointed match - must contact the Referees Coordination Council, on the referee mobile contact number of 0447 073 836. Please note: Contact should be made by calling and not by way of text message.
  - If you withdraw less than 3 days prior to the appointed match, you must produce an acceptable reason in writing by email to the Referees Coordination Council at [referees@footballsouthcoast.com](mailto:referees@footballsouthcoast.com) within 48 hours of the notice of withdrawal.

An acceptable reason would be:

- Unexpected requirement to work
- Illness or injury, or
- others considered appropriate by the Referees Coordination Council.

It should be noted that patterns of regular and/or unusual withdrawals may necessitate investigation by the FSC Referees Coordination Council.

Likewise, patterns of availability which appear designed to 'game' the Matchref system or force the Referees Coordination Council to produce a certain level or type of appointment may also be investigated or queried by the FSC Referees Coordination Council.

### **Sanctions / Fines for Withdrawals**

Referees that withdraw from an appointed match **within 24 hours** of that appointment, without an acceptable reason, shall be subject to the following:

- **First Occurrence** – A Formal Warning Notice that a fine of 50% of the match fee(s) of that appointment will be applied on the next occurrence.
- **Second Occurrence** – A fine of 50% of the match fee(s) of that appointment. A Formal Warning Notice that on any future occurrence a fine of 100% of the match fee for that appointment will be applied and an appearance before the Referees Coordination Council will be required.
- **Third and subsequent occurrences** – 100% of the match fee(s) for that appointment and a requirement to appear before the Referees Coordination Council.

**Fines will be automatically deducted from members monthly match payments. If the member is not due any monthly match payments, they will be invoiced the amount owing accordingly.**

### **Referees who provide no communication of their absence to appointed matches**

The **referee of any match** is to notify [referees@footballsouthcoast.com](mailto:referees@footballsouthcoast.com) by midday, the following business day after a match, about any assistant referees appointed to a match who were appointed on MatchRef and did not attend for their appointment.

The match referee also must advise the name of the member/club person who replaced the assistant referee who failed to attend for their appointment.

If it was the centre referee who was appointed and did not attend, the assistant referees on the relevant match must follow the above procedure in respect of the referee who did not attend and the replacement arranged on the day.

### **Sanctions / Fines for Referees who provide no communication of their absence to appointed matches**

Referees who do not present for an appointed match, and who have not provided any communication about their absence shall be subject to the following:

- **First and subsequent occurrences** – 100% of the match fee for that appointment and a requirement to appear before the Referees Coordination Council.

**Fines will be automatically deducted from members monthly match payments. If the member is not due any monthly match payments, they will be invoiced amount owing accordingly.**