
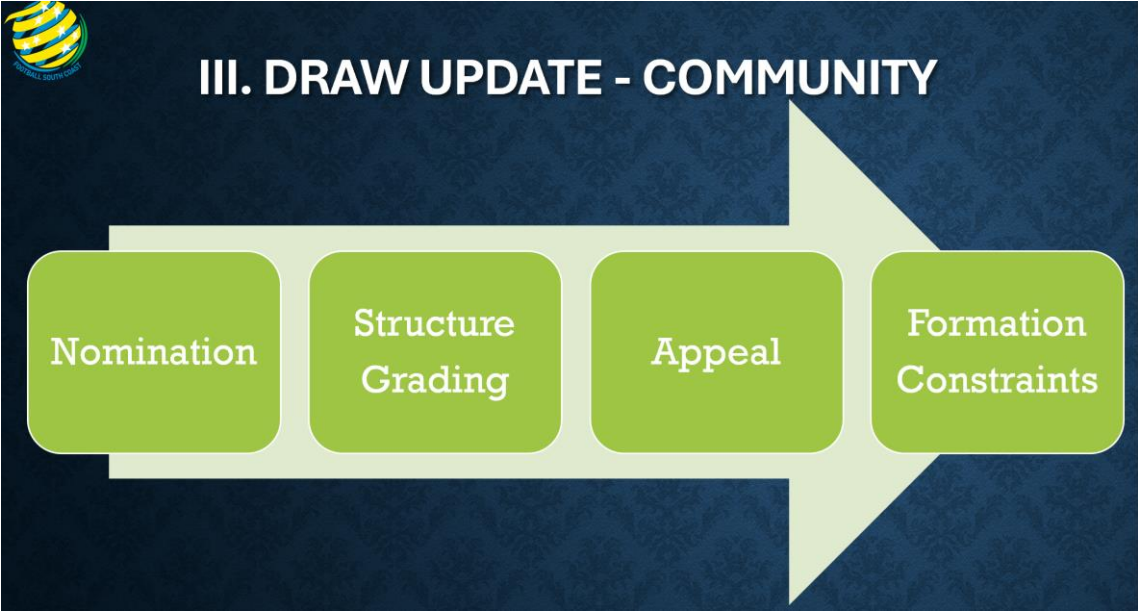


## Club Meeting – 12 February 2024: Summary Notes

Agenda Item	Notes
1. Welcome	<ul style="list-style-type: none"> <li>• Welcome Club Delegates, Football Council Members, Board, 2 sponsors (Deploy and IMB)</li> <li>• Rego Snapshot (20% increase from this time last year)</li> <li>• Purpose of meeting:               <ul style="list-style-type: none"> <li>- To improve communication to our members</li> <li>- Centralised / streamline / consistent information across our clubs</li> <li>- Focus on information that applies to all / majority of our clubs</li> <li>- 2 to 3 per year with a trial / feedback process</li> <li>- Council specific meetings will still occur</li> </ul> </li> <li>• Online access to information to allow all of Club Committees to access information   <a href="#">Club Communication Info and Memos - Football South Coast</a> </li> </ul>
2. Guest Presentation	Deploy Presentation - presentation of balls available. \$1000 voucher for balls offered as a prize when balls are purchased. Further email to be sent out
	IMB Presentation - Referrer agreement discussed which is an opportunity for Clubs to raise some funding. Further email to be sent out.
3. Office Updates	
3a.	<p>Football Development Manager Update:</p> <p><u>Coach Education</u>            In 2023, the FFA conducted a review of all coach education courses, as result of the review, the following changes to coach education are as follows:</p> <ul style="list-style-type: none"> <li>• The Mini-Roo's certificate course remains unchanged. This 3 hour 'free' course outlines best practice to facilitate Mini Roos (5-9 years) for coaches, team managers and parents</li> <li>• A new 'Foundation of Football Certificate' will replace FFA Skills Training, Game Training and Senior Licence certificates.</li> <li>• The 'Foundation of Football Certificate' duration is 9 hours at a cost of \$100.00 that focuses on Principles of Coaching.</li> <li>• Coaches are required to complete the 'Foundation of Football Certificate' before registering to the 'C LDiploma'</li> <li>• The 'C Diploma' has replaced the 'C Licence'</li> </ul> <p><u>Club Grading</u></p> <ul style="list-style-type: none"> <li>• FSC are in the process of developing a club grading guideline document</li> <li>• The purpose for this is to provide transparency, professionalism and to ensure players are appropriately graded to play at the level for their ability.</li> </ul> <p><b>Coach Education Workshop</b>            FSC appreciates that clubs face many challenges when providing suitable coach education opportunities and support to their coaches. To understand what those challenges are and how FSC can best support clubs with coach education which is crucial for the development of the game and for player and coach retention, FSC will be inviting all clubs in for a Coach Education workshop to discuss what coach education currently looks like and how best we deliver this moving into 2024 and beyond.</p>


Agenda Item	Notes
3b.	<p>Season Launch – 15 March 2024:</p> <ul style="list-style-type: none"> <li>- Costs have increased however FSC is looking to absorb these</li> <li>- Number of attendees per club. <i>Clubs will be invoiced for a minimum of : Junior – 4 tickets, Women’s – 2 tickets, Men’s - 2 tickets, Community League – 2 tickets per club.</i></li> </ul>
3c.	<p>Female Football Update:</p> <ul style="list-style-type: none"> <li>• Quick Snap shot of our overall registration data so far:</li> </ul> <p>Female registrations to date are up 29.6% compared with 2023 registrations:</p> <ul style="list-style-type: none"> <li>-5yrs-12yrs – up26%</li> <li>-13yrs – 18yrs – up 34%</li> <li>-Senior Women 19+yrs up 34%</li> </ul> <div data-bbox="284 723 1490 1299" data-label="Figure"> </div> <ul style="list-style-type: none"> <li>• A few Initiatives have been implemented to support an encourage <b>new female participation</b> <ul style="list-style-type: none"> <li>- Girls Free Come &amp; Try sessions last year leading into Summer Football and this year</li> <li>- Girls Love Football Program – free 6week program in Nov/Dec with over a dozen participants</li> <li>- Girls Love Football program – kicked off last week – we have another 12 participants</li> <li>- Summer Football - Girls night</li> <li>- Summer football - AAW &amp; O40's Women (10 teams – many of which had not played football before)</li> <li>- O40's five a side has continued this year with 12 teams participating</li> <li>- In the process of launching mums &amp; minis program.   Kick on for Women</li> <li>- Hopefully this increase in mums playing might have a positive flow on effect on female volunteers within clubs – committees / coaches / referees etc</li> </ul> </li> </ul> <p><b>U17   U18 junior female competition</b> is pending nominations so we will see in a couple of weeks if this will go ahead</p> <p><b>U6   U7 all girls comp</b> will also hopefully continue this year with some growth after its kick off last year</p>

Agenda Item	Notes
	<p><b>Senior Women’s Goal Keeper program</b> will also Kick off and run for about 6 weeks from the end of April – expressions of interest will go out soon and all Senior Women’s goal keepers will be welcome to attend – PL &amp; Community League</p> <p><b>FLARE Goal Keeper program</b> currently has more junior female participants than male</p> <p>Current focus is to:</p> <ul style="list-style-type: none"> <li>- support clubs in filling female teams and finding places for players to get competitions up and running across all ages</li> <li>- launching clubs initiatives around growing female participation.</li> <li>- Working with clubs around female coach development and ways to increase the number of female referees, coaches and club administrators.</li> <li>- Continuing to connect with club who may not have female football champion</li> <li>- Supporting clubs in addressing any female football related challenges they are experiencing.</li> </ul> <p>Reminder : Female Football week is around 3<sup>rd</sup>-12<sup>th</sup> May</p>
3d. IT Update	<p>Dribl:</p> <ul style="list-style-type: none"> <li>- Met with Dribl with some feedback</li> <li>- Key Change is the Player Profile Pictures (no ID cards needed)</li> <li>- Reminder around over age GK’s for Premiership which must be sent to the office</li> <li>- Club registrar responsible to check all players have photo.</li> <li>- Training over coming weeks for (1) Club Administrators which will include referee appointments for junior clubs (2) Referees and (3) Coaches and Managers</li> </ul> <p>Football Australia</p> <ul style="list-style-type: none"> <li>• Refresher course held for registrars</li> <li>• SYNC - 48 hours at least in peak period</li> <li>• PF – FA is testing auto payments to governing bodies. Impact for clubs re cash flow. 2025?</li> <li>- Data breach – contract, participant and competition details not vulnerable</li> </ul> <div data-bbox="284 1330 1506 1906" style="background-color: #1a3d54; color: white; padding: 10px; margin-top: 20px;">  <h2 style="text-align: center; margin: 0;">FOR A PERSON TO PLAY</h2> <div style="display: flex; justify-content: space-between; align-items: center; margin-top: 10px;"> <div style="background-color: #2e75b6; color: white; padding: 10px; border-radius: 10px; width: 22%; text-align: center;"> <p style="writing-mode: vertical-rl; transform: rotate(180deg); font-size: 0.8em; margin: 0;">To be able to play</p> <p style="margin: 0;"><b>Register in PF</b></p> <p style="margin: 0;">Photo updated by player</p> </div> <div style="font-size: 1.5em; color: white; margin: 0 10px;">▶</div> <div style="background-color: #5b2c82; color: white; padding: 10px; border-radius: 10px; width: 22%; text-align: center;"> <p style="writing-mode: vertical-rl; transform: rotate(180deg); font-size: 0.8em; margin: 0;">Do by at least Tues</p> <p style="margin: 0;"><b>Club Approves</b></p> <p style="margin: 0;">Data synced to Dribl</p> </div> <div style="font-size: 1.5em; color: white; margin: 0 10px;">▶</div> <div style="background-color: #800000; color: white; padding: 10px; border-radius: 10px; width: 22%; text-align: center;"> <p style="writing-mode: vertical-rl; transform: rotate(180deg); font-size: 0.8em; margin: 0;">Form due 11:59pm Wed</p> <p style="margin: 0;"><b>Allocate Player to Team</b></p> <p style="margin: 0;">Club Rego Form if locked</p> </div> <div style="font-size: 1.5em; color: white; margin: 0 10px;">▶</div> <div style="background-color: #003366; color: white; padding: 10px; border-radius: 10px; width: 22%; text-align: center;"> <p style="writing-mode: vertical-rl; transform: rotate(180deg); font-size: 0.8em; margin: 0;">FSC Processes Thu, Fri</p> <p style="margin: 0;"><b>Match Sheet Availability</b></p> <p style="margin: 0;">Photo Check by club</p> </div> </div> </div>

Agenda Item	Notes
3e.	Competition Updates (Registrar Training, Grading Process / Nomination Reminders, Draw Release Timing, Competition Rule changes, Calendar, Communication)
i.	<p>Grading Process Update:</p> <ul style="list-style-type: none"> <li>- email has been sent to clubs re key timeframes. Note admin calendar is on website as well.</li> <li>- Process as per presentation slides</li> </ul> <p>Nominations</p> <ul style="list-style-type: none"> <li>- Graded juniors, Feb 22</li> <li>- mini roos (6 – 11) March</li> <li>- Seniors Feb 15 (Thursday)</li> </ul> 
ii	<p>Draw Release Update:</p> <ul style="list-style-type: none"> <li>• Men’s Premiership has been finalised with any changes subject to variation request and approval.</li> <li>• Community Competitions post nomination process</li> </ul> <p>Late Registrations</p> <ul style="list-style-type: none"> <li>• Team lists will be locked as per team nomination dates or admin calendar.</li> <li>• Clubs submit late registration requests via the online form.</li> <li>• Late registrations processed on either Thursday or Friday.</li> <li>• Next Key Date – Deregistration Deadline Apr 30 re refunds. Refer to FSC Registration Policy.</li> </ul>
iii	<p>Competition Rule Changes Seminar:</p> <ul style="list-style-type: none"> <li>• Clubs submit changes Feb till advertised date for submissions.</li> <li>• Councils review. Councils submit changes.</li> <li>• Office review. Office submit changes.</li> <li>• Draft to all. (optional – club meeting)</li> <li>• Last step .. Board approves</li> </ul>

Agenda Item	Notes
iv.	<p>Online Calendar Reminder – all key dates can be access via the FSC Website.</p> <p><a href="#">Season Calendar 2024 - Football South Coast</a></p>
v	<p>Communication Chain:</p> <ul style="list-style-type: none"> <li>- One of our biggest challenges is managing the emails that come through the office</li> <li>- Not only our clubs, but parents, coaches, etc email.</li> <li>- Clubs can assist by reiterating that all questions need to go to the club in the first instance</li> <li>- Ideally it is only clubs that contact the office on operational matters</li> <li>- Means that we can provide much more timely information to our clubs as our members</li> </ul> <p>Clubs Queries:</p> <ul style="list-style-type: none"> <li>- please refer to our website first – especially around competition rule type questions</li> <li>- Then feel free to contact FSC</li> </ul> <div data-bbox="284 788 1396 1489" data-label="Diagram"> <p><b>V. COMMUNICATION CHAIN</b></p> <p><b>PARENT or PARTICIPANT</b></p> <ul style="list-style-type: none"> <li>Notifies club</li> <li>Emails club with specifics</li> </ul> <p><b>CLUB</b></p> <ul style="list-style-type: none"> <li>Research Issue</li> <li>Emails FSC with specifics</li> </ul> <p><b>FSC</b></p> <ul style="list-style-type: none"> <li>Research Issue</li> <li>Emails FNSW with specifics</li> </ul> <p>RESPONSE (upward arrow)</p> </div> <p><u>Complaints:</u></p> <ul style="list-style-type: none"> <li>- Club / Club – liaise with each other on how to resolve in the first instance.</li> <li>- Parent / Club – we would expect the parent / club to exhaust all processes first before any escalation to FSC.</li> <li>- Good resources on the Play By the Rules website:</li> </ul> <p><a href="#">Complaints Handling in sport - Play by the Rules - Making Sport inclusive, safe and fair</a></p>



Agenda Item	Notes
	 <h2 style="text-align: center;">COMPLAINTS - GRIEVANCES</h2> <ul style="list-style-type: none"> <li>• Club / Club – liaise with each other. <ul style="list-style-type: none"> <li>- formal email to club</li> <li>- Grievance to FSC</li> </ul> </li> <li>• Parent / Club – similar to above <ul style="list-style-type: none"> <li>- exhaust all processes</li> <li>- Grievance to FSC</li> </ul> </li> <li>• Play By The Rules <a href="#">Resource 1</a> <a href="#">Resource 2</a></li> </ul>
4. Policy Reminder and Updates	<ul style="list-style-type: none"> <li>• General reminder that most polices, dates and competition information is available on the FSC Website which has recently gone through a refresh.</li> </ul>
5. Match Day Expectations	Refer presentation slides
6. FNSW Updates	
	<p><u>Active Kids Voucher</u></p> <ul style="list-style-type: none"> <li>- Met with FNSW and associations and acknowledge lots of issues with the new program</li> <li>- Instead of transferring, Services NSW created a new program</li> <li>- Biggest issue is clubs validating that the individual applying is authorised to do so. To facilitate this Services NSW have said: <ul style="list-style-type: none"> <li>○ Letter from FNSW (FSC can facilitate)</li> <li>○ AGM Minutes</li> <li>○ Website evidence</li> <li>○ Letter from club President</li> </ul> </li> <li>- Clubs encouraged to contact FSC if they have any issues</li> </ul>
	<p><u>Insurance</u></p> <ul style="list-style-type: none"> <li>• Good information on Insurance Coverage for Clubs – <a href="http://gowgates.com.au">Football NSW (gowgates.com.au)</a></li> <li>• Some activities may require sanctioning as per FNSW Policy <a href="http://20200107-PLC-FNSW-Sanctioning-Policy-HT.pdf">20200107-PLC-FNSW-Sanctioning-Policy-HT.pdf (footballnsw.com.au)</a></li> <li>• Certificates of Currency accessible via this page</li> <li>• For any matters involving litigation, please refer the matter to FSC for FNSW to engage Gow Gates</li> </ul>

Agenda Item	Notes																				
	<ul style="list-style-type: none"> <li>Use of Third Parties – if your club does engage with third parties for activities such as coaching, this MAY be seen as an activity outside of the current FNSW coverage. Your club may be exposed which is why we have the Third Party Provider Policy in place. (FSC Resources / Insurance and Sanctioning)</li> </ul> <p><a href="#">Engagement of Third Parties - FSC Sanctioning Policy</a></p>																				
	<p><u>Club Development Conference (17<sup>th</sup> Feb, VSP)</u></p> <ul style="list-style-type: none"> <li>- Recording all the sessions and will be uploading to our Clubs Hub post conference.</li> <li>- We can post the link: <a href="https://footballnsw.com.au/club-hub/">https://footballnsw.com.au/club-hub/</a></li> </ul> <p>Safeguarding, Leadership, Volunteers: Recruitment and Retention, Marketing and Communications. Infrastructure, Grants and Funding, Governance, Women and Girls, Club Changer</p>																				
New to Agenda	<p><u>Concussion Policies</u></p> <ul style="list-style-type: none"> <li>- AIS introduced guidelines</li> <li>- FNSW will review with FA and look at guides to balance safety with volunteer management</li> </ul>																				
Referee Update	<ul style="list-style-type: none"> <li>Team Referees: <ul style="list-style-type: none"> <li>- Refresh on memo around 2024</li> <li>- Nomination form</li> <li>- Course Dates</li> <li>- Process for those that are under 16 as Ars and 18 for Centre</li> </ul> </li> <li>Junior Referee Coordinators: <ul style="list-style-type: none"> <li>- Lots of feedback in 2023</li> <li>- Expectations / Role Description document</li> <li>- Dribl Training</li> <li>- Allocation of referees (consultation with JC)</li> </ul> </li> <li>Use of non appointed referees – bibs, must pay cash, must be noted on Dribl</li> </ul>																				
8. Ian McLennan Park Update	<p><u>Synthetic</u></p> <ul style="list-style-type: none"> <li>Increased maintenance costs (infill and replacement)</li> <li>Increase the usage rates - still very reasonable in comparison with other pitch hire costs. Costs to clubs increased by \$20</li> </ul> <table border="1" data-bbox="383 1686 1524 1836"> <thead> <tr> <th>User</th> <th>2019</th> <th>2021</th> <th>2022</th> <th>2024</th> </tr> </thead> <tbody> <tr> <td>Schools</td> <td>\$20</td> <td>\$30</td> <td>\$50</td> <td>\$100</td> </tr> <tr> <td>Clubs</td> <td>\$50</td> <td>\$50</td> <td>\$80</td> <td>\$100</td> </tr> <tr> <td>Non Members</td> <td>\$150</td> <td>\$150</td> <td>\$150</td> <td>\$250</td> </tr> </tbody> </table> <p><u>New Building / Change Room</u> – nearly completed. Pending connection of septic tanks.</p> <p><u>Field 2</u> – Legacy Funding – Drainage / Irrigation and New Santa Anna Couch</p>	User	2019	2021	2022	2024	Schools	\$20	\$30	\$50	\$100	Clubs	\$50	\$50	\$80	\$100	Non Members	\$150	\$150	\$150	\$250
User	2019	2021	2022	2024																	
Schools	\$20	\$30	\$50	\$100																	
Clubs	\$50	\$50	\$80	\$100																	
Non Members	\$150	\$150	\$150	\$250																	

Agenda Item	Notes
9. Competition Strategy Updates	A number of councils are reviewing competitions. Further information will be discussed at Council specific meetings
10 Charity / Awareness Rounds	<p>Womens - OzHarvest again this year for our Charity Round - 26<sup>th</sup> May.</p> <p>Naidoc Week - 7-14<sup>th</sup> July (more so if clubs are planning any events around this that we can assist with coverage etc.)</p>
New: Office of Sport	<ul style="list-style-type: none"> <li>- AGM is being scheduled for the 26 March</li> <li>- The office of Sport have requested a workshop prior to the AGM to focus on; SWOT, Volunteers and Diversity and Inclusion</li> </ul> <p>Email will be sent to clubs who wish to participate.</p>