



MEMORANDUM

Reference: M26-14

To: All Clubs
From: FSC Competitions Coordinator
Date: 28 February 2026
Subject: New Registrations, Regrades Process
Reference: [Admin Calendar information](#)

Members

Team Lists Locked in Dribl – Admin Calendar

The deadline for submitting team lists for the following competitions has passed. These teams are now locked in Dribl:

- Junior Competitions (12 – 19)
- All Age Competitions
- Master Competitions
- Premier League

Players already mapped to a team cannot be moved by the Club.

Regrades – Junior, All Age, Masters

Clubs requesting a player regrade, will need to submit a registration request form and will need to upload a document on club letter head outlining the reasons for the request in accordance with FSC Competition Rule I5.

“After 1st March, a Club wishing to re-grade a player shall apply in writing to the Competition Coordinator and provide reasons for their request.

The Competition Coordinator shall consider the request and may refer the matter to FSC Management and/or the respective Council.

The outcome of the request shall be communicated to the Club.

If the request is granted, then the Club shall be responsible for updating the ID card through “Dribl.”

No Club requested re-grades will be granted after the 30th of June each year”

Please note that a player may only be regraded once.

New Registration / Regrades - Mini – Roos

Clubs will be able to map (add) or move players in Dribl for their Mini Roo teams. Any changes need to be done by 11:59pm each Thursday. The registration request form is not required. Match sheet availability will be processed on Friday unless the participant does not have an appropriate photo.

New Registration – Team Officials

Clubs will be able to map (add) team officials in Dribl for their teams. The registration request form is not required. Match sheet availability will be processed on Friday unless the participant does not have an appropriate photo.

Premier League – Over Age Goalkeeper

An over-age goalkeeper will not be assigned to the Youth team in Dribl. The player can be added as a borrowed player in Dribl. Use the registration request form.

New or Late Registration Competition Teams

Step 1 – The participant must have registered in Play Football and have been approved by the Club. *Deadline for this process is Thursday but recommend this is done by Wednesday. This allows time for the registration to come across from Play Football into Dribl.* However, the club MUST submit the form outlined in Step 3 by the deadline.

Step 2 – The Club maps the participant to the respective team if they have come across to Dribl. (Deadline is Wednesday 11:59pm)

Step 3 – The Club submits a registration request form (**Deadline is Wednesday 11:59pm**).

Step 4 – FSC will on Thursday and/or Friday perform the necessary checks. However, if a competition is not scheduled for matches that weekend, the check could be postponed to the following week. The main reason for that delay is that other administrative duties may take priority (see admin calendar). For example, fixturing and scheduling of competitions in March or where competitions require the next phase of their draws.

Step 5 – Participants approved will then be updated and made match sheet available in Dribl.

[Registration Request Form](#)

This form is used for any new/late player registration in Dribl or regrading or removal of a participant from a team or where there is an issue with mapping a Mini Roo or Team Official.

Website – found under Competitions → Competition Resources → Registrations

Direct Link [registration request form](#)

Completing the form

1. Club, name of person, email address.
2. Question – Has the Club mapped the player into the team?

If you responded yes, then you will be asked to identify the team. (Age and Division)

Examples: 12 Girls – 1, 15 – 4, 40W – 1,

For Premier League –use MPL or WPL for age and the grade for division. E.g. MPL SG.

3. Question – Are there participants which FSC needs to map, move or remove?

If you answer yes then you will be required to provide the name of the player, the team that they are going into and if applicable the team they are being removed from.

Use the + sign to add another player. A similar process for team officials.

If the Club is seeking a regrade of players, then you need to supply a document outlining the reasons for the request.

NOTE – If you answered yes in question 2, **do not include** these players if you also answered yes in question 3.

This form must be completed by **11:59pm each Wednesday** for the upcoming round. Any form submitted after this will not be considered until the following week.

Once the registration(s) are processed, the submitter will get an email from FSC.

If the request has been granted, the email message will simply say “Done.” If the request is not granted, then the email message will be specific to the issue or reason.