



MEMORANDUM

Reference: M26-15

From: FSC Competitions Coordinator
Date: 21 April 2026
Subject: New Registrations, Regrades Process **Update**

Members

FSC will be trialling a new process for registrations and regrades for the remainder of this season. With improvements in data transfer from Play Football to Dribl, and better use of Dribl features, the processing of new and late registrations can now be completed more quickly and should reduce some of the administrative workload for registrars.

This process is for all participants including team officials.

Basic Operation

Clubs map new players into teams when the Dribl system reopens (Sunday PM or Monday AM).

Mapping must be completed by **Thursday 11:59pm**.

FSC will close Dribl mapping on Friday.

Registrations are processed on Friday.

Specifics

New or Late Registrations

Step 1 – The participant must have registered in Play Football and approved by the Club.

Deadline – Thursday.

Step 2 – FSC needs to do a FFA check when registrations come across – FSC will approve this in Dribl registrations.

Step 3 – Once the participant appears in Dribl (Members), the club maps the participant to correct team

Deadline Thursday 11:59pm

Step 4 – FSC will perform the necessary team and photo checks, and where no issue exist, make the participant match-sheet available.

Request Registration Form

This [form](#) is only required in the following situations:

- A participant cannot be mapped in Dribl by the club by Thursday's deadline; or
- A club is seeking a regrade for a player; or
- A participant needs to be removed from a team.

Deadline: Thursday 11:59pm

Regrades - Mini – Roos

Clubs may add or move players in Dribl for their Mini Roo teams. All changes must be completed by Thursday 11:59pm. **A registration request form is not required.**

Regrades – Junior, All Age, Masters

Regrading (change in age group or lower division)

Clubs requesting a player regrade to change an age group and/or to go down a division, must Submit a Registration Request Form and upload a document on club letter head outlining the reasons for the request, in accordance with FSC Competition Rule I5.

Regrading up (Division Only)

No documentation is required unless specifically requested by FSC.

Notes:

No Club requested re-grades will be granted after the 30th of June each year.

Please note that a player may only be regraded once.